### **Employment Application**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Applicant Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Last Name | | | |  | | | | | | | | | | | First | | | | |  | | | | | | | | | | | M.I. | | | |  | | Date | | |  | |
| Street Address | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | Apartment/Unit # | | | | | | | | |  | |
| City |  | | | | | | | | | | | | | | State | | | | |  | | | | | | | | | | | | | | | | | ZIP | | |  | |
| Daytime Phone | | | |  | | | | | | | | | | | Evening Phone | | | | | | | |  | | | | | | | | | | | | | | | | | | |
| Cell Phone | | | |  | | | | | | | | | | | E-mail Address | | | | | | | |  | | | | | | | | | | | | | | | | | | |
| Date Available | | | |  | | | | | | | | Social Security No. | | | | | | | |  | | | | | | | | | | Desired Salary | | | | | | |  | | | | |
| Position Applied for | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Are you a citizen of the United States? | | | | | | | | | | | YES | | | NO | | | | | | If no, are you authorized to work in the U.S.? | | | | | | | | | | | | | | | | | | YES | | | NO |
| Are you related to anyone employed at Clemmons First Baptist Church? | | | | | | | | | | | | | | | | | | | | | | YES | | | | | | NO | | | | | If yes, please list: | | | | | | | | |
| Name |  | | | | | | | | | | | | | | | | | | | | | | | | | Relationship | | | | | |  | | | | | | | | | |
| Name |  | | | | | | | | | | | | | | | | | | | | | | | | | Relationship | | | | | |  | | | | | | | | | |
| Have you ever worked for Clemmons First Baptist Church? | | | | | | | | | | | | | | | | YES | | | | | NO | | | | | | If yes, give date of employment? | | | | | | | | | | | | |  | |
| Have you ever been convicted of a felony? | | | | | | | | | | YES | | | NO | | | | If yes, explain | | | | | | |  | | | | | | | | | | | | | | | | | |
| Education | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| High School | | |  | | | | | | | | | | | Address | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| From | | |  | | | To |  | | Did you graduate? | | | | | YES | | | | | | NO | | | | | Degree | | |  | | | | | | | | | | | | | |
| College | | |  | | | | | | | | | | | Address | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| From | | |  | | | To |  | | Did you graduate? | | | | | YES | | | | | | NO | | | | | Degree | | |  | | | | | | | | | | | | | |
| Graduate | | |  | | | | | | | | | | | Address | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| From | | |  | | | To |  | | Did you graduate? | | | | | YES | | | | | | NO | | | | | Degree | | |  | | | | | | | | | | | | | |
| Other | | |  | | | | | | | | | | | Address | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| From | | |  | | | To |  | | Did you graduate? | | | | | YES | | | | | | NO | | | | | Degree | | |  | | | | | | | | | | | | | |
| Ministerial background - *Please complete if applying for a ministerial position* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Are you an ordained or licensed minister? | | | | | | | | | | | YES | | | NO | | | | | If yes, please list the church, date, and denomination of ordination. | | | | | | | | | | | | | | | | | | | | | | |
| Church |  | | | | | | | | | | | | | Date | | | |  | | | | | | | | Denomination | | | | |  | | | | | | | | | | |
| Military Service | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Branch | |  | | | | | | | | | | | | | | | | | | | | | | | | From | | |  | | | | | | | To | | |  | | |
| Rank at Discharge | | | | |  | | | | | | | | | | | | | | | | | | | | | Type of Discharge | | | | | | | |  | | | | | | | |
| If other than honorable, explain | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| References - *Please list three professional references.* | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | |
| Full Name | | | |  | | | | | | Relationship | | | |  | | | | |
| Company | | | |  | | | | | | Phone |  | | | | | | | |
| Address | | | |  | | | | | | | | | | | | | | |
| Full Name | | | |  | | | | | | Relationship | | | |  | | | | |
| Company | | | |  | | | | | | Phone |  | | | | | | | |
| Address | | | |  | | | | | | | | | | | | | | |
| Full Name | | | |  | | | | | | Relationship | | | |  | | | | |
| Company | | | |  | | | | | | Phone |  | | | | | | | |
| Address | | | |  | | | | | | | | | | | | | | |
| Previous Employment – *List most recent first* | | | | | | | | | | | | | | | | | | |
| Company | | |  | | | | | | | Phone | |  | | | | | | |
| Address | |  | | | | | | | | Supervisor | | |  | | | | | |
| Job Title | |  | | | | | | Starting Salary | | $ | | | | | Ending Salary | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | | | |
| From |  | | | | To |  | Reason for Leaving | |  | | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | YES | NO | |  | | | | | | |
| Company | | |  | | | | | | | Phone | |  | | | | | | |
| Address | |  | | | | | | | | Supervisor | | |  | | | | | |
| Job Title | |  | | | | | | Starting Salary | | $ | | | | | Ending Salary | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | | | |
| From |  | | | | To |  | Reason for Leaving | |  | | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | YES | NO | |  | | | | | | |
| Company | |  | | | | | | | | Phone | |  | | | | | | |
| Address | |  | | | | | | | | Supervisor | | |  | | | | | |
| Job Title | |  | | | | | | Starting Salary | | $ | | | | | Ending Salary | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | | | |
| From |  | | | | To |  | Reason for Leaving | |  | | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | YES | NO | |  | | | | | | |
| Disclaimer and Signature | | | | | | | | | | | | | | | | | | |
| I certify that my answers are true and complete to the best of my knowledge.  If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. | | | | | | | | | | | | | | | | | | |
| Signature | | | |  | | | | | | | | | | | | Date |  | |